**CHECKLIST FOR RESPIRATORS MAINTENANCE AND CARE**

Check to make sure that your facility has met the following requirements: **Cleaning and Disinfecting**

* Respirators are provided that are clean, sanitary, and in good working order.
* Respirators are cleaned and disinfected using the procedures specified in Appendix B-
* 2 of the standard.
* Respirators are cleaned and disinfected:
* As often as necessary when issued for the exclusive use of one employee.
* Before being worn by different individuals.
* After each use for emergency use respirators.
* After each use for respirators used for fit testing and training.

**Storage**

* Respirators are stored to protect them from damage from the elements, and from becoming deformed.
* Emergency respirators are stored:
* To be accessible to the work area.
* In compartments marked as such.
* In accordance with manufacturer's recommendations.

**Inspections**

* Routine-use respirators are inspected before each use and during cleaning.
* SCBAs and emergency respirators are inspected monthly and checked for proper function before and after each use.
* Emergency escape-only respirators are inspected before being carried into the workplace for use.

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Inspections include:

* + Check of respirator function.
	+ Tightness of connections.
	+ Condition of the face piece, head straps, valves, and cartridges.
	+ Condition of elastomeric parts.
* For SCBAs, inspection includes checking that cylinders are fully charged, and that regulators and warning devices function properly.
* Emergency use respirators are certified by documenting the inspection, and by tagging the information either to the respirator or its compartment, or storing it with inspection reports.

**Repairs**

* Respirators that have failed inspection are taken out of service.
* Repairs are made only by trained personnel.
* Only NIOSH-approved parts are used.
* Reducing and admission valves, regulators and alarms are adjusted or repaired only by the manufacturer or a technician trained by the manufacturer.