

Animal Control Facilities Facility Hazard Identification Inspection				
Town / Agency:			Location:	
Date:			Name of Inspector:	
#	N/A	Needs work	OK	Condition Surveyed
Exterior Grounds, Walkways and Parking Areas				
1				Exterior lighting of grounds, walkways, & parking areas adequate and operational
2				Parking lots and driveways free of significant cracks and water accumulation
3				Sidewalks and stairs / ramps free of significant trip or slip hazards
4				Outdoor enclosures: gates working properly. Drainage is adequate.
5				Outdoor dog runs: trash cans emptied within 24 hours. Area clean & level.
6				Yard areas: clean and storage organized. Bottom of fence secured.
7				Outside sheds & storage areas: storage organized and secured against falling.
8				Roof, gutters, and downspouts are clean and control run-off properly
9				Area is free of signs of rodent, insects, or feral animals being present
Life Safety and Fire Protection Equipment				
10				Intrusion alarm is operational and free of trouble or active alarms
11				Closed-circuit TV cameras are operational, properly aimed and focused
12				Fire sprinkler system is operational, controls valves accessible & locked / alarmed
13				Fire detection system operational and free of trouble or active alarms
14				Fire extinguishers are accessible and in good condition – SIGN REAR OF TAGS
15				Emergency and Exit lights are lit and worked when test button/switch used
16				Panic hardware on exit doors worked easily. Doors latched when closing
17				Emergency generator operated on monthly basis
Mechanical Rooms & Areas				
18				Outlets and junction boxes are covered. Electrical cords are in good condition.
19				36 inch clearance in front of electrical panels and other controls.
20				Ventilation / HVAC system is operating properly.
21				Door closers are operating properly.
22				Sinks, tubs, and plumbing fixtures are in good condition and working properly.
23				Mechanical Room is free of storage and access is available to equipment controls.
Kennels & Animal Care Areas				
24				Ceiling & walls do not show evidence of physical or water damage.
25				General housekeeping is good. Work tables are clear of clutter. Lights work

**Write line #'s & comments on back for all "Needs Work" listings, and notify management to initiate required corrective action.
This document does not and is not intended to address every loss potential. There may be other conditions that may contain a potential for liability.*

26				Walking surfaces are clean, dry, and free of slip or trip hazards
27				Interior kennel areas are between 55 °F and 85 °F
28				Animal pens provided with information/warning signs. Snare poles/gloves nearby.
29				Isolation room is clean and organized. Ventilation system working properly.
30				Food storage is in good condition and not past expiration dates. No insect/rodents.
31				Medical supplies properly stored and secured.
Storage & Support Service Areas				
32				Front office area clean. Workstations (chairs, desks, etc.) are in good condition.
33				Adequate supply of rubber & work gloves, safety glasses & safety equipment
34				Area #1 - storage off floor, organized, & protected from tipping
35				Area #2 - storage off floor, organized, & protected from tipping