

Recycling Center Facility Hazard Identification Inspection				
Agency:			Inspection Date:	
Name of Inspector:			Title:	
Location Inspected:				
#	Needs Work	N/A	OK	Condition Surveyed
Recycling Centers				
1				Traffic patterns established? Adequate directional signage?
2				Sufficient parking during drop-off away from municipal traffic?
3				Area fenced to limit access to authorized persons only?
4				Hours of operation posted or Self-service? No smoking signs?
5				Signs posted for identification of waste streams? Prohibited items?
6				Level, secure footing in areas used by the public?
7				Adequate lighting for off-hours drop-off? †no off hour drop-offs
8				Elevated platforms have guardrails on end? Side?
9				Fixed stairs above 4 treads have handrails?
10				Separation of hazardous waste streams from recyclables?
11				Separate secure, elevated areas for batteries & electronic components?
12				Separate areas for: latex & solvent based paints & corrosives?
13				Separate areas for propane tanks? Sharps & construction debris?
14				Separate areas for paper, cardboard, aluminum & glass?
15				Bulk containers secured against tipping? Covered against rain?
16				Space designated for yard waste?
17				Bulk waste liquid containers identified? Area has spill containment?
18				Individual liquid containers in spill containment?
19				Drainage is adequate to keep storm water runoff from drop-off areas?
20				Handling protocols developed for all anticipated waste streams?
21				Employees trained in Best Management Practices for the center?
22				“Unwanted” items removed within 60 Days? No waste treatment?
23				Area housekeeping is maintained in satisfactory condition?
24				Housekeeping & cleanup tools available, i.e. brooms, rakes and pans?
25				Appropriate fire extinguishers available? Spill kits? First aid kits?
26				If attended. Employees have correct PPE? Gloves? Eye protection?
27				Attendants have emergency communication devices?
28				Recycling guidance documents available to facility users?
29				Municipality participates in “hazardous waste pick-up” days?
30				Compactors have lockable switches, functioning interlocks? Guarded?
31				Has the sound level of the compactor been documented?
32				Facility regularly reviewed by E-JIF representatives?
33				Other concerns?

**Write line #'s & comments on back for all “Needs Work” listings, and notify management to initiate required corrective action.
This document does not and is not intended to address every loss potential. There may be other conditions that may contain a potential for liability.*