

# MEL SAFETY INSTITUTE PRESENTS

## RISK MANAGEMENT TRAINING FOR MANAGERS AND SUPERVISORS

### 2021 SCHEDULE



This program satisfies the MEL mandatory requirement for 2021 Managers and Supervisors Risk Management training for both Employment Practices and Protecting Children. It is also recommended that Elected Officials take this course if they have not yet completed protecting children training.

The 2021 Employment Practices training for Elected Officials is a separate program that can be found on the MEL Website at: <https://njmel.org/mel-safety-institute/local-officials-training/>.

The dates for the live 2021 Managers and Supervisors Training for Employment Practices and Protecting Children are listed below.

<i>Date</i>	<i>Time</i>	
7/13/2021	9:00 a.m. - 11:00 a.m.	<a href="#"><u>REGISTER</u></a>
8/12/2021	1:00 p.m. - 3:00 p.m.	<a href="#"><u>REGISTER</u></a>
9/21/2021	9:00 a.m. - 11:00 a.m.	<a href="#"><u>REGISTER</u></a>
10/19/2021	9:00 a.m. - 11:00 a.m.	<a href="#"><u>REGISTER</u></a>
11/10/2021	9:00 a.m. - 11:00 a.m.	<a href="#"><u>REGISTER</u></a>
12/7/2021	9:00 a.m. - 11:00 a.m.	<a href="#"><u>REGISTER</u></a>

*NOTE: Last sessions available in 2021 to comply with the NJMEL training requirements.*

#### **MSI LIVE Guidelines:**

To maintain the integrity of the virtual training and our ability to offer CEUs, J.A. Montgomery Consulting must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.

#### **About Zoom Training:**

- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Registration is required. Once registered you will receive the link for your class, be sure to save the link on your calendar to access the day of training.
- Students must be present in the class within 5 minutes of the start time for their attendance to be recorded in their learning histories.
- Group attendance is recorded in the learning histories of those present by the Administrators of the MSI and NJCE. Sign-in sheets should be submitted within 24 hours.
- Please click [here](#) for informative Zoom operation details.

#### **Questions?**

MSI members call Andrea Felip at the MSI Helpline (866) 661-5120  
NJCE members call Natalie Dougherty at (856) 552-4738