



# MSI LEADERSHIP ACADEMY REGISTRATION



The MEL Safety Institute (MSI) has created the **MSI Leadership Academy** for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding their managerial skills. The program's goal is to enhance our leadership skills by offering varied, in-depth managerial training, as more fully described below. Individuals who complete the program's requirements within two years will receive plaques commemorating their graduation from the MSI Leadership Academy.

Open Enrollment will be December 1–22 and June 1–22. Classes will be offered through **MSI LIVE** and will include a combination of virtual and in-person options at various locations throughout New Jersey.

## REQUIREMENTS:

- The student will complete the Mandatory and Elective classes within two years of their start date.
- The student can select 4 Elective classes of their choice.
- Classes completed before the student's enrollment in the MSI Leadership Academy will need to be retaken to complete the program requirements.

## ACADEMY OPEN ENROLLMENT:

Open enrollment is held for 3-weeks prior to each start date. *The enrollment form must be submitted during this time frame or the participant will have to wait for the next enrollment period.* Participants only need to enroll one time. Once enrolled they can register for mandatory and elective classes.

### Open Enrollment Dates:

- December 1-22, 2023 (Start Date: January 1, 2024)
- June 1-22, 2024 (Start Date: July 1, 2024)
- December 1-22, 2024 (Start Date: January 1, 2025)
- June 1-22, 2025 (Start Date: July 1, 2025)

***Please complete the MSI Leadership Academy Registration Form during the selected open enrollment period and email the form to the MSI Administration office.***



# MSI LEADERSHIP ACADEMY REGISTRATION



## MSI LEADERSHIP ACADEMY REGISTRATION FORM 2024

*Please complete the section for your respective Track & return this form to the email address provided below.*

**Current Open Enrollment Period: June 1 – 22, 2024**

**Start Date: July 1, 2024**

### MSI Mandatory Track

- \*The Power of Collaboration (JIF 101) \*Harassment in the Workplace for Elected Officials, Managers, & Supervisors*
- \*Ethics for NJ Local Government Employees \*Practical Leadership – 21 Irrefutable Laws*
- \*Implicit Bias in the Workplace \*Protecting Children from Abuse in NJ Government Programs*
- \*Leadership Skills for Supervisors Workshop*

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Agency (Employer): \_\_\_\_\_

Department: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**To Submit: Download and Email Your Completed Form to [afelip@jamontgomery.com](mailto:afelip@jamontgomery.com)**

Any questions please contact Andrea Felip at [afelip@jamontgomery.com](mailto:afelip@jamontgomery.com) or 856-552-4740

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### Law Enforcement Mandatory Track

- \*The Power of Collaboration (JIF 101) \*Harassment in the Workplace for Elected Officials, Managers, & Supervisors*
- \*Ethics for NJ Local Government Employees \*Practical Leadership – 21 Irrefutable Laws*
- \*Implicit Bias in the Workplace \*Protecting Children from Abuse in NJ Government Programs*

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Agency (Employer): \_\_\_\_\_

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Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

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Any questions please contact Melissa Meccariello at [mmeccariello@jamontgomery.com](mailto:mmeccariello@jamontgomery.com) or 856-479-2070