

Vacant Housing Unit Facilities Hazard Identification Inspection

Agency:	Inspection Date:
Name of Inspector:	Title:

Location Inspected:

#	Needs Work	N/A	OK	Condition Surveyed
Exterior Areas				
1				Exterior vegetation does not create an obstacle to security of the unit
2				Exterior vegetation does not obstruct fire department operations
3				Exterior windows and security features are in good condition and properly secured
4				Exterior of unit is free of excessive litter or debris
5				Roof, gutters, and downspouts are clean and control run-off properly
6				Area is free of signs of rodent, insects, or feral animals being present

Comments:

Building, Housekeeping and Sanitary Conditions

7				Entry door to unit opens fully and closes securely
8				Entry door to unit lock or locks work properly.
9				Unit is generally in good condition with no signs of vandalism or destruction.
10				All windows are locked
11				Fire extinguisher is present, mounted, and in good condition
12				Outlets, switches, and electrical junction boxes are covered – no exposed wiring
13				Smoke and carbon monoxide detectors are present and work when test button used
14				Kitchen suppression system is in proper working order.
15				Heating system is working properly and thermostat set at _____ °F
16				HVAC closet is clear of storage and equipment is free of obvious damage
17				Unit is free of signs of rodent infestation, including dropping and holes
18				Unit is free of signs of insect infestation
19				Kitchen cabinets are empty of food and cleaned
20				Unit is free of obvious damage or vandalism
21				Unit is generally clean.

Comments:

Check for Visible Signs of Water Leaks			
			Under kitchen and bathroom sinks. Run water and check for leaks.
22			Around refrigerator
23			Around windows and air conditioners
24			Around toilet. Flush and check for leaks and proper water shut-off
25			The unit is free of visible mold throughout.
26			The unit does not smell of must or mold.
27			Ceiling tiles are free of water stains.
Comments:			

* Consider shutting off utilities to the unit