

DEFENSIVE DRIVING COURSE LMS INSTRUCTIONS



MEL



ONLINE TRAINING



Only available for use by MEL affiliated JIF member employees.

MSI Learning Management System Access Instructions

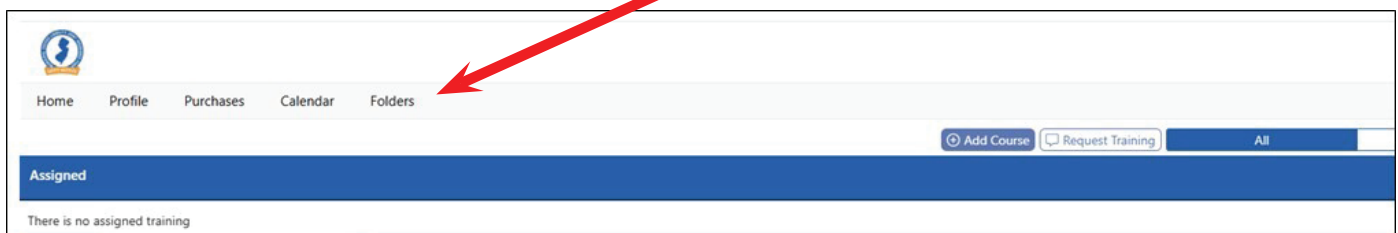
The Defensive Driving New Jersey State course is provided by the National Safety Council and is eligible for insurance premium discounts and point reductions if accepted by your insurance provider. Upon completion, you will be prompted to print your official National Safety Council Certificate.

Please complete your training within 2-weeks from the day you start the program. If not completing the course in one sitting, please mark your calendars to return to the training before the 2-week time limit. You will not receive a reminder email to complete the course.

NOTE: Individual log on and attendance for this course is required to receive a National Safety Council Certificate. No group attendance is accepted.

How to Access the Defensive Driving Online Course:

1. Click [HERE](#) to log into the MSI Learning Management System.
2. If you have not previously logged into the LMS, contact your Training Administrator to receive your activation code needed to set up your account.
3. Once logged into the LMS, navigate to the **Folders** option on the top left menu of your Home Screen.



4. Within the Folders menu option, click on the folder titled **Defensive Driving – NJ State Course**.
5. Click the document to open the instructions, which includes the course link and MSI access code required to begin the course.

Questions?

Call: MSI Helpline at 866-661-5120

Email: MSI@jamontgomery.com