



MSI LEADERSHIP ACADEMY

The MEL Safety Institute (MSI) has created the "MSI Leadership Academy" for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding their managerial skills. The program's goal is to enhance our leadership skills by offering varied, in-depth managerial training, as more fully described below. Individuals who complete the program's requirements within two years will receive plaques commemorating their graduation of the MSI Leadership Academy.

Open Enrollment will be December 1-22 and June 1-22. Classes will be offered through MSI LIVE and will be a combination of virtual and in-person at various locations throughout New Jersey. The student will complete the mandatory and elective courses within the two-years from your start date. If you have taken any of the classes before your enrollment, you will need to retake the class to complete the academy.

Complete within Two Years and Receive an MSI Leadership Academy Plaque

MANDATORY

- Ethics for NJ Local Government Employees
- Harassment in the Workplace for Elected Officials, Managers, & Supervisors★
- Implicit Bias in the Workplace
- Leadership Skills for Supervisors Workshop★
- Practical Leadership – 21 Irrefutable Laws★
- Protecting Children from Abuse in New Jersey Government Programs
- The Power of Collaboration (JIF 101)★

★ **Must attend an in-person session to receive credit for the Leadership Academy**

ELECTIVES (4)

- Accident Investigation
- Career Survival for Managers, Administrators and Assistants
- CDL: Supervisors' Reasonable Suspicion
- Dealing with Difficult People
- Employee Conduct and Violence Prevention in the Workplace
- Ethical Decision-Making
- Fire Department Risk Management
- Harassment in Volunteer Organizations
- Introduction to Communication Skills
- Introduction to Management Skills
- Introduction to Understanding Conflict
- Microlearning Theory & Practices
- Preparing for First Amendment Audits
- Preparing for the Unspeakable
- Productive Meeting Best Practices
- Public Employers: What You Need to Know

Please note all the courses must be attended through MSI LIVE which are offered via Zoom or in person. Any courses offered in MSI NOW will not count towards completing the requirements of the Leadership Academy.

